

**St. Paul the Apostle Catholic School
Board of Education
December 12, 2011 7:00 PM Media Center
Minutes**

Present: Trino Leon (President), Rob Arth (Vice President), Carol Simpson (Secretary), Julie Delaney (Principal), Nancy Adams, Colleen Tallman, Kevin Murphy, Fr. Mike, Fr. Tim, John Heideman, Lorene Knobbe

Absent: John Mahon, Rosie Megraw, Ray Knight

- I. **Call to order and opening prayer.**
Trino Leon called the meeting to order at 7:03 pm and opened with a prayer by Nancy Adams.
- II. **Acceptance of agenda.**
Motion to accept agenda by Colleen Tallman. Seconded by Rob Arth.
None opposed. Motion carried.
- III. **Acceptance of November minutes.**
Motion to accept November minutes by Rob Arth. Seconded by Nancy Adams.
- IV. **Open Forum—Public Input. No one.**
- V. **Pastor's Report—Fr. Mike, Fr. Tim**
 - Deacon Bob and Pat McCoy celebrate 50th wedding Anniversary on 12/27 with 1 pm mass with Bishop Amos, reception to follow
 - Jan 22, 2012 Churches United service at Trinity Lutheran in Moline
- VI. **Church Administrator's Report - John Heideman**
 - Currently short \$55,000 compared to budget, trying to reduce expenses to cover shortfall.
 - ADA pledges are slightly above goal set by Diocese. SPS is the only parish still collecting its own ADA funds. Diocese is collecting for other parishes and their pledges are down.
 - New item for building and grounds...looking into new lighting for Denning Hall, possibly fluorescent, cheaper.
 - Collection of tuition for current school year - \$47,000 is outstanding, letters sent to pay by Dec 1st or set up meeting with Father to discuss payment plans. If neither of these are done, students will not be allowed to begin 2nd semester.
 - Unpaid tuition for previous school years is \$14,800. If not paid by Dec 30th, will be turned over to a collection agency but at least half will most likely be written off as bad debt.
- VII. **Faith Formation, Spirituality and Catholic Identity—Rosie Megraw - no report**
- VIII. **Youth Group - Ray Knight**

- Stars for gifts for needy families...all have been taken, most returned. Will distribute to families Monday Dec 19.

IX. Administrators Report—Julie Delaney

- State Site Visit will be in January. Various groups will be interviewed including the Board of Ed.
- Finance committee recommended \$120 increase to next year's tuition (4.94%)

X. Committee Reports:

- A. Programs and Services - Colleen Tallman - Christmas cards to go out soon with Panther Perks Gift Certificate. Working on policy revisions, would like to add to web site.**
- B. PERF (personnel, employee relations, and finance)—Rob Arth - On budget, similar to last year. Cash flow is not available to allow a Christmas bonus to staff.**

XI. Liaison Reports

- A. Home and School—Kevin Murphy - Breakfast With Saint Nick and Coffee with Principal went well. Auction Feb 11 in Denning Hall, coming together. St. Pat's Fun Night Chair will be Bridget Murphy.**
- B. Public Relations/Marketing Committee—Nancy Adams - MC22 Still showing Blue Ribbon Ceremony through Dec.**
- C. K-12 SCCSA Marketing Committee— Julie Delaney - Discussing Kindergarten Roundup, Fran Riley from KWQC would like positive news - keep in mind for SPS and AHS, working on promo items for Catholic Schools week, still undecided.**
- D. Pastoral Council—Carol Simpson - will meet Dec 19 at Jersey Grille**
- E. Future Club—Nancy Adams - no report**
- F. Booster Club—Colleen Tallman - add a few questions to the parent survey**
- G. Stewardship—John Mahon - make contact with 3rd and 4th grade families for covenant scholarships, after 4th, they cannot get in on it.**
- H. School Improvement Committee—John Mahon - no report**
- I. Finance Council—Rob Arth - Christmas on Sunday so there is concern over income, no additional mass to bring in funds.**

XII. Old Business :

- Theology of the Body for 8th graders - Religious Ed will take care of their own books.
- Added Diocesan policies to SPS policies, binders returned.
- Collection of tuition, current school year - Need statement in Family Information Booklet so all families are informed. Booklet goes out in January/February.

New Business : None

XIII. Adjournment: Motion to adjourn made by Nancy Adams. Seconded by Kevin Murphy. None opposed. Motion carried. Meeting adjourned at 8:20 pm.

President: Trino Leon

Secretary: Carol Simpson